



Minimum freelance fees for guiding engagements

1 April 2018 - 31 March 2019

Engagements timed from & to Bari Metropolitan (07.00 - 23.00)

HALF DAYS (INCLUDING TRANSFERS)

(up to 4 hours maximum)

Exclusive private tour (up to 5 pax)

In Italian	from € 65,00
Any other language	from € 80,00

Group's visit (25 pax)

In Italian	from € 70,00
Any other language	from € 90,00

FULL DAYS (INCLUDING TRANSFERS)

Bari (up to 9 hours, finishing no later than 18,00)

Out of Bari (up to 9 hours and finishing no later than 19,00)

Group's visit (25 pax)

In Italian	from € 120,00
Any other Language	from € 150,00

MUSEUM / CHURCHES / ARCHAEOLOGICAL SITES GUIDING

Up to 3 hours, most museums and galleries limit group sizes

Highlights in Italian	from € 130,00
Any other language	from € 160,00
In-depth/Specialist in Italian	from € 230,00
Any other language	from € 260,00

TRAVEL EXPENSES

Travelling expenses to be paid to and from airports and out of Bari venues.

WORKING THROUGH AN INTERPRETER

Half day	from € 90,00
Full day	from € 150,00

MULTI-LANGUAGE TOURS

Any 2 languages

Half day	from € 105,00
Full day	from € 170,00

Any 3 languages

Half day	from € 130,00
Full day	from € 215,00

ITALY EXTENDED TOURS

Full day recommended rate (3 meals and single accommodation to be included)

In Italian	from € 170,00
Any other language	from € 210,00

Notes

Overtime Hours (between 07.00 - 23.00)

Payable in addition to full/half day fee

In Italian per hour € 25,00

Any other language per hour € 30,00

Unsocial Hours (between 23.00 - 07.00)

Payable in addition to full/half day fee

In Italian per hour € 37,00

Any other language per hour € 52,00

Taxi fare also chargeable

Large Groups

Interior visit, over 55 passengers - 2 Guides

Any other group over 55 passengers - 50 %

Meal Allowance

when not included (time of full-day tour includes 1h for lunch)

Lunch from € 12,00

Dinner from € 20,00

ITALIAN PUBLIC HOLIDAYS

New Year's Day, Epiphany, Easter Sunday, Easter Monday, Liberation Day (25 April), Labour Day (1 May), National Day (2 June), Assumption (15 August), All Saint's Day, Immaculate Conception (8 December), St Stephen's Day + 50 %

Christmas Day + 100 %

FEES

The fees listed are a guide to the rates that Giuseppe Giordano is likely to charge, to reflect factors such as length, timing and type of tour and the specialisations.

CANCELATION CHARGES

96 hours (4 days) prior to commencement of engagement Full fee

10 days prior to commencement of engagement 50% of fee

A cancellation charge will apply to the entire engagement.

The first 5 days at 100% of the agreed fee.

All subsequent days at 50% of the agreed fee.

Payments of fees and/or expenses are to be paid in advance of the engagement.

SAFETY

For reasons of safety, guides should not be asked to use the crew/courier seat at the front of the coach.

FAULTY EQUIPMENT

When a guide's working microphone and P.A. system is not provided at the start of the tour, until the omission is rectified, pro rata, double fee.

(tour operators are advised to deduct the extra fee from the coach company's account).

HOSPITALITY

It should not be taken for granted that guides will undertake hospitality work in addition to guiding. This is an additional agreement and should be negotiated separately.

DISBURSEMENTS

Tour operators shall provide vouchers or cash to cover all disbursements before the start of a tour.

INVOICES

Each engagement shall be considered separately and guides shall present invoices promptly, separating fees from correctly itemized expenses and disbursements.

TAXIS

Engagements finishing after 23.00 should include an agreed taxi fare. If previously agreed, taxi fares will be paid on Saturday mornings, Sunday mornings, Public Holidays and unusually early starts if public or alternative transport is difficult or unobtainable.

REPLACEMENT GUIDE

An engagement having been confirmed, replacements should only be made after notification to and acceptance by the tour operator

RECORDING

Guides reserve the right to decline to be filmed, videoed or otherwise recorded during their work.

TERMS OF PAYMENT - within 28 DAYS

It is recognized that no fees schedule can be totally comprehensive, so it is essential that fees for engagements not covered by this publication should be negotiated prior to acceptance of the engagement, so as to avoid subsequent unnecessary misunderstandings between guides and tour operators. Any queries arising between operators and guides should be referred to.